

## **JOB ANNOUNCEMENT**

**POSITION TITLE:** Database Administrator II  
**LOCATION:** Administrative Office of the Courts (AOC)  
**STEP RANGE/SALARY:** 57-66 / \$21.29 (entry) to \$27.18 (midpoint)  
**TYPE OF POSITION:** 1 full time position with benefits  
**CLOSING DATE:** December 16, 2003, at 5:00 p.m.

**APPLICATIONS SHOULD BE DIRECTED TO:**

Human Resources  
PO Box 140241  
Salt Lake City UT 84114  
(801) 578-3890/3804 (phone)  
(801) 238-7814 (fax)

**DUTIES:** Under limited direction, the database administrator (DBA) directs or performs all activities related to successfully maintaining databases in development, test, and production environments. The DBA is responsible for the reliability, functionality, and performance of the installed database management systems. Specific duties include:

- Install and test database and application configuration
- Install and test all database upgrades and patches
- Establish and maintain test and production databases
- Establish and enforce policies and procedures pertaining to the management, security, and use of the database management system.
- Performs data modeling, develops database architectures, optimizes database design, and manages data integrity
- Perform and document all database changes
- Monitor database and modify necessary parameters to enhance performance
- Perform regular database audits to check data integrity
- Perform and test backup and recovery procedures
- Provide application development support to developers
- Create and maintain data dictionary
- Stay abreast of emerging technologies as well as maintain a working knowledge of the existing technical environment and overall IT strategies
- Be willing to work after hours to insure system availability to end users

**MINIMUM QUALIFICATIONS:**

Bachelors degree in CIS/CS, or equivalent, plus four years of full time paid employment relatd to the above tasks, knowledge, skills and abilities. Substitutions for education or work experience may be made on a year for year basis. A thorough knowledge of applications and procedures used by the Courts is preferred. Experience with current relational database systems on a UNIX (AIX/HP-UX) platform. Preference is given to those with Informix and DB2 experience. **Preference** will go to applicants who meet the minimum requirements, however, we may choose to under fill this position by considering applicants who have not met the minimum requirements. If this occurs, the offering salary will be adjusted commensurate with qualifications.

**APPLICATION INFORMATION:** State Court application forms are available at the Dept. of Workforce Services, the Court Administrator's Office 450 South State, SLC, or from our website [www.utcourts.gov/admin/jobs](http://www.utcourts.gov/admin/jobs). Applications should include a resume.

*The Utah State Courts is an Equal Opportunity Employer. The courts comply with all state and federal laws prohibiting unlawful discrimination, and provide reasonable accommodation to disabled individuals as required by the ADA.*